



Paradise Car Wash is committed to providing a safe and healthy workplace for our employees and customers. To ensure that, we have developed the following COVID-19 Preparedness Plan, designed to help to mitigate the risk of spreading COVID-19 in our locations.

Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines, federal OSHA standards related to COVID-19 and Executive Order 20-48. It is comprised of nine policies, which include;

- **Employee Screening Requirements**
- **Employee Handwashing Requirements**
- **Respiratory Etiquette**
- **Social Distancing**
- **Exterior Wash Procedures**
- **Full-Service Wash Procedures**
- **Facility Cleanliness**
- **Communication & Training**

Mandatory Employee Screenings

1. Workers have been encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms. Prior to entering the building every employee must wear a face mask.
2. Each location is assigned one entrance for employees when they arrive in the morning to have their temperature checked by a no touch thermometer and recorded on the daily log which is to be signed by employee and manager.
3. If an employee calls in sick, it must be documented, if they have COVID 19 symptoms they will be directed to go get tested and provide documentation

Employee Handwashing Requirements

Basic infection prevention measures are always being implemented at our locations. Employees must wash hands for 60+ seconds with antibacterial soap, sanitize their washed hands, and then put gloves on prior to starting their shift. In addition, prior to any mealtimes and after using the bathroom. All visitors to the facility will have access to hand sanitizer throughout the hallway, as well as access to the bathroom where they can wash their hands.

Respiratory Etiquette

Workers and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, their mouth, nose and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette is demonstrated on posters and supported by having tissues and trash receptacles available to all workers and visitors.

Social Distancing

All employees and customers will continue to be asked to practice social distancing. This effort is being supported by store management and store signage.

Exterior Only Car Wash Procedures

1. Customers will stay in their vehicle with one lane assigned for all exterior washes.
2. Only credit card payment will be accepted. Customers will set their card on a tray and the cashier will disinfect the card, process it, and disinfect again while staying behind the plexiglass window.
3. Customers will be signaled to pull onto the conveyor belt and stay in their vehicle while it rides through the tunnel.
4. Once the car reaches the blowers it will be towel dried. Then, employees will signal customers to pull up to the garage door and exit the car wash.

**These instructions apply to our six full-service locations only.*

(Apple Valley, Eagan, Woodbury, Burnsville/Savage, West Bloomington, East Bloomington)

***Maple Grove Flex and Savage Express locations will continue to operate under standard format.*

Full-Service Car Wash Procedures

1. Customers will pull into the lane assigned for a full-service wash.
2. The driver side vacuum attendant will spray the door handle with disinfectant and then open the door, ensuring a 6 ft distance between them and the customer at all times. Then, they will proceed to mist disinfectant over all contact areas in the vehicle and wiping with a clean towel.
3. Customers will then be directed to the cashier area, where credit card payment will be accepted. They will set their card on a tray and the cashier will disinfect the card, process it, and disinfect again, while staying behind the plexiglass window.
4. Cashiers will direct customers to walk through the hallway and follow their car while it goes through the tunnel, keeping a minimal 6ft distance from others.
5. Drivers will enter the vehicle when it is at the end of the conveyor and clean the rearview window. They will pull the vehicle up for attendants to finish drying the vehicle. At this time the shifter area and driver door handle will be dis-infected before the customer is asked to claim their vehicle and exit the premises.

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Detail Service Procedures

1. No-contact vehicle drop off and pick up only. Customers are not allowed to wait in the building while their car is being detailed.
2. Appointments and payments are made over the phone. Customers will be required to take out all personal belongings ahead of time for us to properly clean their vehicle.
3. Upon arrival, customers will be instructed to call the location and leave their keys in the vehicle.
4. Detailers will disinfect the vehicle before and after the vehicle is detailed.
5. One detailer will be assigned to each vehicle.
6. Customers will be called when their vehicle is ready for pickup.
7. Vehicles will be parked in the same place it was dropped off, with the keys inside.

Facility Cleanliness

Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, railings, copy machines, credit card readers etc. Every employee will have access to disinfectant to make sure they are regularly cleaning all areas.

Communication & Training

This Preparedness Plan was communicated verbally to all workers May 4th, 2020 and necessary training was provided. We will continue to update the public as things continue to change and ongoing training will be provided to ensure compliance from our employees. This COVID-19 Preparedness Plan has been certified by Paradise Car Wash management and will be updated, as necessary.